

The rights of any shareholder in any particular company generally depends on the provisions of the Companies Act, listing Regulations, the company's articles of association, the terms of issue of the shares (which are usually in the articles, but sometimes are in a resolution) and any shareholders' agreement

Rights of shareholders under Companies Act are as follows:

- To receive copies of the Annual Report containing the Balance Sheet, the Profit & Loss account and the Auditor's Report.
- To participate and vote in general meetings either personally or through proxy.
- To receive dividends in due time once declared by the Board / approved in general meetings.
- To inspect the statutory registers at the registered office of the company.
- To receive corporate benefits like rights, bonus, etc. once approved.
- To inspect the minute books of the general meetings and to receive copies thereof.
- To apply for the winding up of the company with requisite number of shareholders.
- To receive the residual proceeds in case of winding up.
- To receive offer to subscribe to rights shares in case of further issues of shares.
- To receive offer in case of takeover or buyback under SEBI Regulations.
- The right to sell their shares.
- The right to nominate and propose shareholder resolutions.
- The right to purchase new shares issued by the company.

Besides the above rights, which you enjoy as an individual shareholder, you also enjoy the following rights as a group:

- To requisite an Extra-ordinary General meeting.
- To demand a poll on any resolution.

Under the Standard Listing Agreement entered into with the Stock Exchanges in India you enjoy certain rights under the listing agreement, which are as follows:

1. Appointment/ Re-appointment of Directors

- In case of the appointment of a new director or re-appointment of a director you have a right to the following information:
 - a. A brief resume of the director;
 - b. Nature of his expertise in specific functional areas; and
 - c. Names of companies in which the person also holds the directorship and the membership of Committees of the Board of those companies.

2. Board of Directors:

- a. Composition and category of directors, for example, promoter, executive, nonexecutive, independent non-executive, nominee director, which institution represented as lender or as equity investor.
- b. Attendance of each director at the Board meetings and the last AGM.
- c. Number of other Boards or Board Committees in which he/she is a member or Chairperson.
- d. Number of Board meetings held, dates on which held.

3. Audit Committee:

- i. Brief description of terms of reference
- ii. Composition, name of members and Chairperson
- iii. Meetings and attendance during the year

4. Nomination and Remuneration Committee:

- i. Brief description of terms of reference
- ii. Composition, name of members and Chairperson
- iii. Attendance during the year
- iv. Remuneration policy
- v. Details of remuneration to all the directors, as per format in main report.

5. Stakeholders' Relationship Committee:

- i. Name of non-executive director heading the committee
- ii. Name and designation of compliance officer
- iii. Number of shareholders' complaints received so far
- iv. Number not solved to the satisfaction of shareholders
- v. Number of pending complaints

6. General Body meetings:

- i. Location and time, where last three AGMs held.
- ii. Whether any special resolutions passed in the previous 3 AGMs
- iii. Whether any special resolution passed last year through postal ballot – details of voting pattern
- iv. Person who conducted the postal ballot exercise
- v. Whether any special resolution is proposed to be conducted through postal ballot
- vi. Procedure for postal ballot

7. Disclosures:

- i. Disclosures on materially significant related party transactions that may have potential conflict with the interests of company at large.
- ii. Details of non-compliance by the company, penalties, strictures imposed on the company by Stock Exchange or SEBI or any statutory authority, on any matter related to capital markets, during the last three years.
- iii. Whistle Blower policy and affirmation that no personnel has been denied access to the audit committee.
- iv. Details of compliance with mandatory requirements and adoption of the non-mandatory requirements of this clause

8. Means of communication:

- i. Quarterly results
- ii. Newspapers wherein results normally published
- iii. Any website, where displayed
- iv. Whether it also displays official news releases; and
- v. The presentations made to institutional investors or to the analysts.

9. General Shareholder information:

- i. AGM: Date, time and venue
- ii. Financial year
- iii. Date of Book closure
- iv. Dividend Payment Date
- v. Listing on Stock Exchanges
- vi. Stock Code
- vii. Market Price Data: High., Low during each month in last financial year
- viii. Performance in comparison to broad-based indices such as BSE Sensex, CRISIL index etc.
- ix. Registrar and Transfer Agents
- x. Share Transfer System
- xi. Distribution of shareholding
- xii. Dematerialization of shares and liquidity
- xiii. Outstanding GDRs/ADRs/Warrants or any Convertible instruments, conversion date and likely impact on equity
- xiv. Plant Locations
- xv. Address for correspondence

For details and necessary guidance on the rights of shareholder you can contact Mrs. Gunjan Methi, Company Secretary.

Contact details are as follows:

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